

support.zoom.us

Setting Zoom as your default with Google calendar

2-3 minutes

Overview

On October 15, 2020, [Google announced](#) that their calendar service will now use Google Meet as default for meetings when more than one video conferencing provider is enabled. If you have Google Meet enabled in addition to Zoom and do not take action, this change will go into effect on November 16, 2020.

Administrators can set Zoom as their default meeting service or turn off Meet as their default provider to allow users to choose a meeting platform each time.

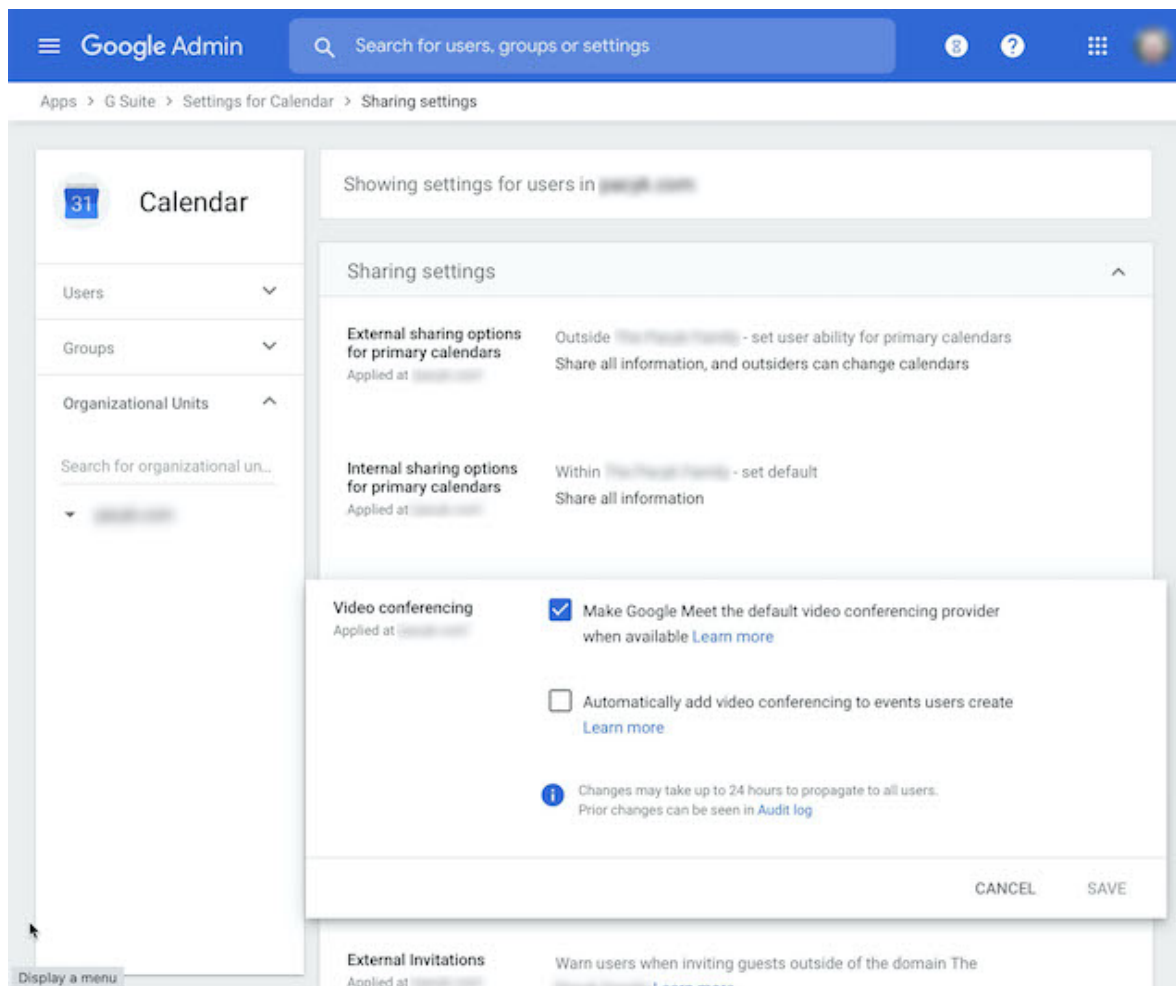
- Turning off Google Meet as your default provider
- Setting Zoom as your default for meetings

Turning off Google Meet as your default provider

If you need to choose a meeting provider each time, turn off Google as your default meetings provider.

1. From the Google Admin console dashboard, go to **Apps**, then **GSuite**.

2. Click **Calendar**.
3. Click **Sharing Settings**, then **Video conferencing**.
4. Uncheck **Make Google the default video conferencing provider when available**.



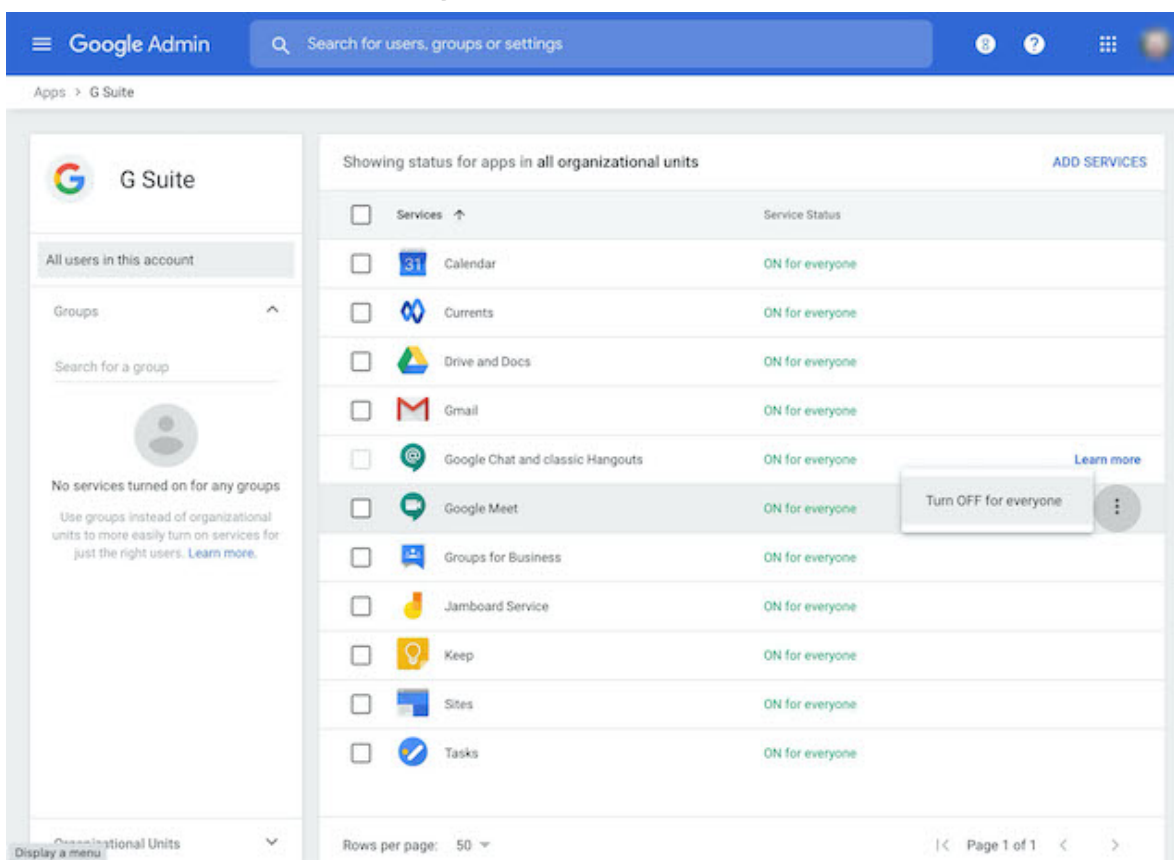
5. Click **Save**.

Setting Zoom as your default for meetings

If you always use Zoom for meetings, we recommend setting Zoom as your default.

1. From the Google Admin console dashboard, go to **Apps**, then **GSuite**.
2. Click the three dots next to Google Meet.

3. Click **Turn OFF** for everyone.



4. [Install Zoom for all users in the Google Marketplace.](#)

5. From the Google Admin console dashboard, go to **Apps**, then **GSuite**.

6. Click **Calendar**.

7. Click **Sharing settings**, then **Video conferencing**.

8. Check **Automatically add video calls to events users create**.

9. Click **Save**.

Frequently asked questions

We only use Zoom and don't have Meet enabled on our site.

How will this impact us?

If you do not have Meet enabled, there will be no changes and you do not need to take any action at this time.

Zoom is our standard, but some of our employees need to use Meet sometimes. What action do we need to take?

You can disable Google Meet as the default and your users can choose their meeting platform each time.